

Effingham Park Board Meeting

September 6, 2023

5:30 pm

The regular meeting of the Effingham Park Board was held on September 6, 2023, at 5:30 pm at the Ron Diehl Center at 1906 South Fourth Street.

Present:

Russ Sehy, President

Mike Cunningham, Vice-President

Angie Kronewitter, Commissioner

Kevin Palmer, Commissioner

Jeff Althoff, Director

Anita Broom, Treasurer

Carole McDevitt, Recording Secretary

Hillary Kopplin, Recreation Director

Absent: Matt Dasenbrock, Commissioner

Leah Ritter, General Manager, Workman Sports Complex

Guest: Hank Stephens

Roll call was taken by President, Russ Sehy, followed by the Pledge of Allegiance with the regular meeting beginning at 5:30 pm.

Althoff announced the retirement of Nina Jackson after 22 years of service as park district office manager, and the retirement of Jerry Worman as long time building supervisor. Interviews will be conducted soon for replacements for these valuable employees.

Presentation by Trophy Fitness

Althoff introduced two representatives from Trophy Fitness, a Dallas based company, to give a presentation to see if it would be beneficial to make a change in management of the Workman Sports Complex from Rink Management. Althoff said the complex is losing too much money under Rink's leadership, \$300,000.00 a year now. Currently there is a year to year contract with Rink Management. They require a 90 day notice to cancel the contract. At this time the complex is paying \$6,000.00 a month to Rink Management plus accounting fees.

The representatives described today's trend in fitness centers and listed many ways that the Effingham facility could be improved to increase revenue. Under Trophy Fitness leadership they estimated that in year two the loss would be about \$216,000.00 and the next year \$84,000.00.

Board members expressed that if their company can make this happen it would be better to contract with them. Althoff would like a three year contract. He will obtain references for Trophy Fitness and further discussion will be held at the next meeting,

Secretary's Report

A motion to accept the secretary's report was made by Palmer; second Cunningham; all ayes.

Treasurer's Report

Treasurer, Anita Broom, reviewed fund balances for the month of June, 2023. Corporate fund expenses for June were \$52,461.40, leaving a net income for June of a negative \$52,374.01. Year to date total revenue was considerably higher than at this time last year. Recreation fund total revenue was \$36,901.43 of which \$25,246.75 was from program fees. Expenses were higher in June leaving a net income of a negative \$72,874.97. Pool revenue for June was \$33,783.89. After expenses net income was a negative \$3,878.32.

Broom presented the following bills for the month of June greater than \$100.00 for payment.

Capital One Bank (USA), N.A.	\$2,313.12	Spear Corporation	\$313.88
WEX Bank	1,258.30	Lake Land College	239.72
South Central FS, Inc.	1,258.30	Beacon Athletics	123.00
Thoele Plumbing, Inc.	1,146.00	Rural King	263.55
Interstate Batteries	2,051.40	BSN Sports, LLC	545.00
Menards	1,052.03	Siemer, Austin, & Fuhr	930.00
Conserv FS	2,990.95	KCH Mechanical, Inc.	105.00
Burford Electric, Inc.	2,716.50	Delta Dental of Illinois	297.36
ULINE	3,603.61	Al's Tire Mart, Inc.	720.28
Arrow Termite & Pest Control	165.00	Effingham Equity	150.84
Barlow Lock & Security, Inc.	185.00		

A motion to accept the treasurer's report and pay the bills was made by Kronewitter; second Palmer; Four ayes/No nays.

Director's Report

Althoff said that after consulting with treasurer, Anita Broom, and park district auditors, it was decided that a lot more security would be provided to the district if some of the treasurer's current duties were realigned between the park director, and office manager. A listing of proposed duties of treasurer, park director, and office manager was provided.

After discussion it was the consensus of the board to divide accounts payable between the park director and office manager.

Director Duties:

Pay all invoices through online banking or by check and assign which account or budget item the payment should be posted under.

Pay all Umpires and Referees along with any reimbursements needed to be issued by check.

Office Manager:

Enter all paid invoices and bills into Quick books under the proper line item as requested by the Park Director.

Althoff noted that audit costs will drop after segregation of these duties.