

Effingham Park Board Meeting

June 5, 2024

5:30 pm

The regular meeting of the Effingham Park Board was held on Wednesday, June 5, 2024, at 5:30 pm at the Ron Diehl Center at 1906 South Fourth Street.

Present:

Russ Sehy; President

Mike Cunningham, Vice-President

Angie Kronewitter, Commissioner

Matt Dasenbrock, Commissioner

Jeff Althoff, Director

Anita Broom, Treasurer

Carole McDevitt, Recording Secretary

Leah Ritter, General Manager

Workman Sports Complex

Absent: Kevin Palmer, Commissioner

Guest: Jeremy Heuerman, Director of Public Works

Secretary's Report

A motion to accept the secretary's report was made by Dasenbrock; second Kronewitter; all ayes.

Report from Jeremy Heuerman, Director of Public Works

Heuerman presented a legal description and rendering, prepared by Milano & Grunloh Engineers LLC, of the new road the city plans to construct from North Maple Street just north of the Harmony Playground parking lot extending east to Santa Maria Avenue which connects with North Fourth Street Road. The city has purchased the Holste farm which is across North Fourth Street Road from the entrance to Santa Maria Avenue. The farm fixtures will be torn down to make way for the road. The road will consist of two 13 foot wide lanes with a sidewalk on each side and light poles on 120 foot centers. There will be no stop signs on Maple Street. He said plans are to "turn dirt" in September or October.

The area for the road is currently on park district property. Heuerman asked park board commissioners to draft a resolution agreement dedicating Right-of-Way containing .33 acres and a slope, utility & drainage easement of .47 acres, more or less, to the city.

Heuerman said the city owns Right-of-Way north of this area to the interstate. He suggested that the park district could take over some of that land for a fishing pond, water feature, trails etc. Some remaining TIF money might be used to develop that area to include a residential development.

After discussion the Board authorized Greg Koester to draft a resolution agreement to the city – dedicating Right of Way north of the Harmony Playground parking lot containing .33 acres, and a slope, utility, & drainage easement of .47 acres, more or less, to the city.

Treasurer's Report

Treasurer, Anita Broom, reviewed fund balances as of April 30, 2024, the end of the fiscal year. Corporate fund net income year to date was \$112,804.84 which is \$5,740.67 less than at this time last year.

Recreation fund revenue for April was \$42,735.06, of which \$35,126.00 was for Adventure camp and other program fees. After expenses net income for April was \$6,439.67 which is less than last year, partly due to increase in salaries. Recreation fund year to date net income was \$68,913.05 which was about \$26,600.00 higher than at the end of April last year.

Revenue from special events and concessions was considerably higher this year. Pool net income for the 12 months ending April 30, 2024, was a negative \$69,454.74. Revenue from pool admissions was \$10,000.00 lower this year.

The following bills greater than \$100.00 were reviewed for payment.

Designs Unlimited	\$3756.53	Lorenz Supply Co.	\$842.38
WEX Bank	1204.12	Valvoline	166.18
Designs Unlimited	2686.07	Designs Unlimited	649.08
Chase Credit Card	9838.40	Indiana Media Group	129.82
JEDCO Sales, Inc.	3094.29	Sherwin-Williams Co.	139.96
Rural King	1788.22	Rumpke of Illinois, Inc	145.00
Cox's Body Shop	1610.21	Menards-Effingham	201.52
Barlow Lock & Security, Inc.	375.00	Lake Land College	777.40
Menards	939.04	Designs Unlimited	130.48
Spectrum Screen	4520.00	Tucker Accounting Service	178.50
Great America Financial Services	197.53	Coach K's Strings & Things	400.00
Heartland Coca Cola Bottling Co.	1332.35	Richardson Bros. Greenhouses	384.30

A motion to accept the treasurer's report and pay the bills was made by Cunningham; second Dasenbrock; Four Ayes/No Nays.

Public Comments

There were no comments from the public.

Workman Sports Complex Report

Leah Ritter, general manager, presented the following membership numbers which are considerably higher than in April and May last year.

Current Regular Memberships:	1722	April 2024:	1659
SS/Prime Memberships:	530	April 2024:	521
Suspension(Frozen):	119	April 2024:	120
Total Members:	2317	April 2024:	2300

Fitness:

May class attendance breakdown as follows:

- Aqua – total weekly offerings 7 or 28 for the month
Attendance total for the month 413 versus 353 for April
- Studio 1 – Land total weekly offerings 22 or 75 for the month
Attendance total for the month 557 versus 764 for April
- Studio 2 – Spin total weekly offerings 5 or 18 for the month
Attendance total for the month 118 versus 126 for April

Lunch time classes have been canceled at this time.

Aquatics:

May lessons breakdown as follows, 4 parent tot; 19 level 1; 9 level 2; 9 level 3 versus 3 parent tot; 10 level 1; 3 level 2; 4 level 3 for April. Ritter noted that “due to the demand for lessons and the current instructor being booked out until November, we are in the process of hiring another swim lesson instructor”.

Red Tide:

Red Tide started May 28th. Currently there are 75 registered swimmers versus 65 from 2023 and 39 from 2022.

Spring Youth Basketball Clinic:

This three day clinic ran May 20th – 22nd. There were 14 participants registered for the 2nd - 4th grade group and 12 participants registered for the 5th - 8th grade group.

In the Works:

- June Swim Lessons
- June Membership Incentive
- Summer Shred
- WBL

Budget Ordinance put on file for 30 Days Prior to Passage in July

Althoff presented the proposed 2024-2025 Budget Ordinance for the fiscal year beginning May 1, 2024, and ending April 30, 2025. The proposed budget for the corporate fund is \$727,056.20. Proposed budget for the Recreation fund which includes the Kluthe pool is \$926,294.00. Althoff said he tried to be “pretty conservative” in his projections.

Regarding lower pool revenue this year he said concessions will now be available at the pool including ice cream, popsicles, hot dogs, etc. Althoff said the budget can be tweaked in July when the Budget/Appropriation Ordinance is passed.

A motion to approve the 2024-2025 Budget Ordinance as presented was made by Sehy; second Dasenbrock; Four Ayes/No Nays.

Director's Report

Playground at Evergreen Hollow Park

Board members discussed the quote received from PlayPower LT Farmington, Inc. for the new playground for Evergreen Hollow Park. Board members observed three pictures showing the red, white, and blue play unit from different angles. Althoff said the old current structure is in major disrepair including with a cracked slide and needs to be replaced. Cost was listed at \$149,583.52. He noted that the new playground would be a helpful addition during Adventure camp.

Althoff said it would be a lot of work but park maintenance staff could dismantle the old unit and install the new one. Money for the project could come from the \$270,000.00 in the bond account. The playground will encompass an area 57'1" x 54'5". Delivery time would be about two months from the date of ordering.

After further discussion a motion to direct Althoff to order the playground from PlayPower was made by Sehy; second Cunningham; Four Ayes/No Nays.

Trophy Fitness

Althoff said Attorney Q. Anthony Siemer has reviewed the contract with Trophy Fitness for their on-site management and supervision of the Workman Sports Complex, and only suggested the following two changes.

- 1, If litigation is held in Illinois, not Texas
2. The contract will not automatically be renewed. The first contract is for two years. At the end of that time the park district can decide either to enter into a new contract or opt out.

Siemer will insert the official wording. The contract will begin July 1, 2024.

Althoff noted that \$6,000.00/month has been paid to Rink Management plus their expenses. Amount to be paid to Trophy Fitness will be \$8,000.00/month. They will pay their own expenses.

A representative from Trophy Fitness will be on site at the Workman Sports Complex on July 1, 2024, along with Rink Management's general manager 60 days before Trophy Fitness takes over September 1st. He will meet all employees and has indicated that Trophy Fitness will keep all current employees.

Summer Programs

Althoff said baseball and softball league numbers are lower this summer due in part to the increase in the number of travel teams. The number of participants in soccer and T-Ball leagues is good.

A volleyball league for grades 3 through 6 is being held at the Ron Diehl Center at Hendelmeyer Park. There are currently over 100 participants registered each week for the Adventure Camp.

Electronic Message Sign

Althoff said installation of the electronic message sign at the corner of Evergreen Ave. and Maple Street at the entrance to Evergreen Hollow Park has been approved by the city. Cost is around \$50,000.00. Althoff said he is waiting to hear if HSHS St. Anthony's Physical Rehabilitation and Wellness, located inside the Workman Sports Complex, would also want to display information and pay 1/3 of the cost.

Skate Park

Althoff said cost for the second phase of the skate park will be around \$120,000.00. The plan is to complete this phase next year using annual bond money.

As a better separation between two busy areas, Althoff would like to see a block wall with concrete on top be installed between the pickleball courts and the skate park at Hendelmeyer Park. A mural could be painted on it.

Pool Architect

Althoff referred to his talk with Williams Architects about designing the following three options for renovations of the district's aquatic facility.

1. Revamping the Kluthe pool at Evergreen Hollow Park
2. Design a splash pad to go in the same spot as the current pool
3. Design a water park for the open area north of Harmony Playground

He said he would now like to ask them to – with price and renderings:

1. Design a splash pad for the area north of Harmony Playground
2. Design a water theme park inclusive of lazy river, slides, and splash pad for the same area


Althoff said there is no place like a water park around here. It would be visible to interstate traffic, thus inducing tourists to visit. Less staff would be required to monitor the facility. He suggested that the current pool could be filled in and the area could become a parking lot or maybe a pickleball court.

After discussion it was the consensus of board members to request those designs from Williams Architects.

Commissioners' Comments

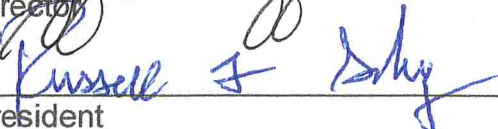
Sehy said Community Park is booming. All the teams are looking good.

A motion for adjournment at 6:35 pm was made by Kronewitter; second Cunningham; all ayes.



Director

Date 7/10/24



President

Date 7/10/24

ORDINANCE NO. 314

2024-2025 BUDGET AND APPROPRIATION ORDINANCE OF THE EFFINGHAM PARK DISTRICT, EFFINGHAM COUNTY, STATE OF ILLINOIS, FOR THE FISCAL YEAR BEGINNING MAY 1ST, 2024 AND ENDING APRIL 30TH, 2025,

Be it ordained by the Board of Park Commissioners of the Effingham Park District in the County of Effingham and State of Illinois that the following budget is hereby adopted and the following sums are hereby appropriated for park district purposes for the fiscal year beginning May 1, 2024, and ending April 30, 2025.

ARTICLE I -- BUDGET SUMMARY/

RECEIPTS

1.	Cash on hand May 1, 2024	\$ 3,248,813.72
2.	Savings Account, Certificate of Deposit	\$ 469,212.63
3.	General Corporate, recreation, paving and lighting, liability insurance, unemployment insurance, workers' compensation, occupational disease, audit, social security and Illinois Municipal Retirement Fund taxes from prior years to be received in current year	\$ 1,496,746.00
4.	Taxes to pay principal and interest on General Obligation Bonds, Series 2024 to be received in current year	\$ 775,145.83
5.	Debt Service Account Series balance	\$ 3,818.00
6.	Receipts from recreation fees and others	\$ 407,000.00
7.	Corporate Replacement Tax	\$ 170,000.00
8.	Expected anticipation warrants on 2024 taxes	\$ 0.00
9.	Working Cash Fund May 1, 2024 balance	\$ 254,445.04
10.	Bond Account Fund 2024 Balance	\$ 287,328.81
11.	Bond Account Fund 2023 Balance	\$ 0.00
12.	Richard E. Workman Sports Complex Revenue	\$ 1,400,000.00
13.	Richard E. Workman Sports Account Balance	\$ 38,420.97

14. Lease payments from HSHS \$ 143,000.00

Total \$ 8,693,931.00

EXPENDITURES

	BUDGET	APPROPRIATION
1. General corporate fund (detailed below)	\$ 727,060.00	\$ 2,204,000.00
2. Recreation fund (detailed below)	\$ 826,300.00	\$ 2,338,011.32
3. Social Security Fund	\$ 55,000.00	\$ 100,000.00
4. Illinois Municipal Retirement Fund	\$ 50,000.00	\$ 220,000.00
5. Working Cash Fund	\$ 254,445.04	\$ 254,445.04
6. Audit Fund	\$ 22,000.00	\$ 60,000.00
7. Paving and Lighting Fund	\$ 15,000.00	\$ 130,000.00
8. Liability Insurance Fund	\$ 130,000.00	\$ 215,000.00
9. Unemployment Insurance Fund	\$ 14,500.00	\$ 30,000.00
10. Worker's Compensation & Occupational Disease Claims Fund	\$ 14,000.00	\$ 80,000.00
11. Debt Service Fund of 2024	\$ 775,145.83	\$ 775,145.83
12. Balance Bond Proceeds 2024 for Capital Improvements	\$ 287,328.81	\$ 287,328.81
13. Richard E. Workman Sports and Wellness Complex	<u>\$ 1,400,000.00</u>	<u>\$ 2,000,000.00</u>
	\$ 4,570,779.68	\$ 8,693,931.00
14. Cash on hand May 1, 2025		<u>\$ 0.00</u>
Total		\$ 8,693,931.00

ARTICLE II -- GENERAL CORPORATE FUND

Administrative Fees	\$ 69,660.00	\$ 170,000.00
Maintenance Salaries	\$ 229,100.00	\$ 300,000.00
Clerical/Recording Secretary	\$ 2,300.00	\$ 4,000.00
Maintenance Equipment Purchases	\$ 87,500.00	\$ 150,000.00
Grounds Improvement Projects	\$ 12,000.00	\$ 50,000.00
Maintenance repairs to equipment, buildings and facilities	\$ 38,000.00	\$ 150,000.00
Transportation and Vehicle Expenses	\$ 49,000.00	\$ 150,000.00
Contractual Services	\$ 24,500.00	\$ 100,000.00
Land Acquisition and Development	\$ 20,000.00	\$ 250,000.00
Health/Medical Insurance	\$ 45,000.00	\$ 130,000.00
Workman Center	\$ 150,000.00	\$ 300,000.00
Capital Improvements	\$ 0.00	\$ 450,000.00
Total	\$727,060.00	\$ 2,204,000.00

ARTICLE III -- RECREATION FUND

As provided in Section 5-2 of "The General Park Code":

Administrative Fees	\$ 53,400.00	\$ 140,000.00
Recreation and Facility Management Services	\$ 265,000.00	\$ 450,000.00
Office Supply and Computer Expenses	\$ 21,500.00	\$ 50,000.00
Recreation Equipment Purchases	\$ 61,000.00	\$ 175,000.00
Umpires	\$ 19,500.00	\$ 55,000.00
Clerical Employees	\$ 110,400.00	\$ 175,000.00

Utilities: Telephone	\$ 8,000.00	\$ 15,000.00
Electricity	\$ 39,500.00	\$ 120,000.00
Water	\$ 15,900.00	\$ 40,261.32
Awards, Special Events and. Occasions	\$ 16,000.00	\$ 50,000.00
Printing Needs, Brochures, Pamphlets, etc.	\$ 3,000.00	\$ 20,000.00
Safety - First Aid - Fire Extinguishers	\$ 1,700.00	\$ 5,000.00
Athletic Field Supply	\$ 55,000.00	\$ 140,000.00
Health/Medical Insurance	\$ 38,000.00	\$ 127,000.00
Concessions	\$ 9,000.00	\$ 19,000.00
KLUTHE POOL		
Salaries	\$ 66,000.00	\$ 130,000.00
Chemicals	\$ 4,000.00	\$ 30,000.00
Utilities: Electricity	\$ 12,500.00	\$ 26,000.00
Water/sewer	\$ 10,500.00	\$ 37,750.00
Telephone	\$ 400.00	\$ 3,000.00
Repairs	\$ 12,000.00	\$ 292,000.00
Supplies and Equipment	\$ 0.00	\$ 20,000.00
Miscellaneous	\$ 4,000.00	\$ 18,000.00
Improvements	\$ 0.00	\$ 200,000.00
Total	\$ 826,300.00	\$ 2,338,011.32

ARTICLE IV -- SOCIAL SECURITY CONTRIBUTION FUND

Employer's contribution to the Federal Social Security Insurance Program	\$ 55,000.00	\$ 100,000.00
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ARTICLE V -- MUNICIPAL RETIREMENT FUND

Employer's contribution to the Illinois Municipal Retirement Fund	\$ 50,000.00	\$ 220,000.00
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ARTICLE VI -- WORKING CASH FUND

Working cash funds	\$ 254,445.04	\$ 254,445.04
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ARTICLE VII -- AUDIT FUND

Funds for audit expenses	\$ 22,000.00	\$ 60,000.00
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ARTICLE VIII -- PAVING AND LIGHTING FUND

Funds for paving and lighting	\$ 15,000.00	\$ 130,000.00
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ARTICLE IX -- LIABILITY INSURANCE FUND

Funds for liability insurance premiums and for payment of tort judgments or settlements	\$ 130,000.00	\$ 215,000.00
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ARTICLE X -- UNEMPLOYMENT INSURANCE FUND

Funds sufficient to pay insurance for employee's protection under the Unemployment Insurance Act	\$ 14,500.00	\$ 30,000.00
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ARTICLE XI -- WORKER'S COMPENSATION FUND

Funds sufficient to pay judgments or to otherwise provide protection	\$ 14,000.00	\$ 80,000.00
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ARTICLE XII - DEBT SERVICE FUND OF 2024

Funds to pay principal and interest on General Obligation Bonds	\$ 775,145.83	\$ 775,145.83
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**ARTICLE XIII - BOND PROCEEDS FUND OF 2023
FOR CAPITAL IMPROVEMENTS**

Project Account	\$ 118,584.20	\$ 198,673.74
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**ARTICLE IX - RICHARD E. WORKMAN
SPORTS AND WELLNESS COMPLEX**

Project Account	\$ 1,400,000.00	\$ 2,000,000.00
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SUMMARY OF APPROPRIATIONS

GENERAL CORPORATE FUND	\$ 2,204,000.00
RECREATION FUND	\$ 2,338,011.32
SOCIAL SECURITY FUND	\$ 100,000.00
MUNICIPAL RETIREMENT FUND	\$ 220,000.00
WORKING CASH FUND	\$ 254,445.04
AUDIT FUND	\$ 60,000.00
PAVING AND LIGHTING FUND	\$ 130,000.00
LIABILITY INSURANCE FUND	\$ 215,000.00
UNEMPLOYMENT INSURANCE FUND	\$ 30,000.00
WORKER'S COMPENSATION FUND	\$ 80,000.00
DEBT SERVICE FUND OF 2024	\$ 775,145.83
BOND PROCEEDS FUND OF 2024 FOR CAPITAL IMPROVEMENTS	\$ 287,328.81
RICHARD E. WORKMAN SPORTS AND WELLNESS COMPLEX	<u>\$ 2,000,000.00</u>
TOTAL APPROPRIATIONS	\$ 8,693,931.00

ARTICLE XII - MISCELLANEOUS PROVISIONS AND EFFECTIVE DATE

Section I. Each of the sums of money and aggregate thereof are deemed necessary by the Board of Commissioners of the Effingham Park District to defray the necessary expenses and liabilities of the aforesaid park district during the fiscal year beginning May 1, 2024, and ending April 30, 2025.

Section II. All unexpended balances of the appropriations for the fiscal year ending April 30, 2024, and prior years, are hereby specifically reappropriated for the same general purposes for which they were originally made and may be expended in making up an insufficiency or any other item or items provided in the appropriation ordinance.

Section III. All ordinances or parts of an ordinance conflicting with any of the provisions of this ordinance be and the same are hereby modified or repealed.

Section IV. If any item or portion thereof in this appropriation ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such items or the remaining portion of this ordinance,

Section V. This ordinance shall be in full force and effect from and after its passage, approval and publication or posting as required by law.

Dated: July 10, 2024.

Recorded: July 10, 2024.



President of Effingham
Park District



Secretary of Effingham Park District

**CERTIFICATE OF CHIEF FISCAL OFFICER
OF
EFFINGHAM PARK DISTRICT**

I, the undersigned, Treasurer and Chief Fiscal Officer of the Effingham Park District, hereby certify that the receipts indicated in the foregoing 2024-2025 Budget and Appropriation Ordinance of the Effingham Park District, known as Ordinance No. 314, my estimate of the revenues anticipated to be received by the Effingham Park District in the 2024-2025 fiscal year.

Dated: July 10, 2024.



Treasurer and Chief Fiscal
Officer, Effingham
Park District

(CORPORATE SEAL)